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## Los Angeles Alumnae Chapter of Delta Sigma Theta Sorority Inc.

### Chapter Meeting Minutes

Saturday, October 3, 2020

△ Call to Order

The October Chapter Meeting of Los Angeles Alumnae Chapter was called to order at by President Janice M. Semien at 10:07am. Soror Dr. Glenda Smith - Lee followed with opening prayer

△ Adoption of Agenda

The agenda of the October Chapter Meeting was adopted with an amendment to the spelling of Soror Wilda Tillman last name. Madam President advised that it will be corrected for future meetings

△ Adoption of Minutes

- Madam President advised that the minutes from June and July chapter meetings were sent to sorors. Specifically, the meeting dates were June 6, June 13, June 26, and July 11, 2020. The minutes from June 6, 2020 were sent by correspondence this week. Soror Annette Mosley Gibson requested a correction to the June 13, 2020 chapter meeting minutes (Page 8) and asked to add Soror Annette Mosley Gibson, Chapter President and Soror Dawnesha K. Beaver, Recording Secretary. With noted corrections, the minutes of the June and July chapter meeting were adopted

△ Quorum- Madam President advised that a quorum was present

△ Corresponding Secretary Report (Soror Suzanne Brown)

- The correspondence report from September 1, 2020-October 3, 2020 were read with update from national, regional, local chapter, community news, and upcoming events. Soror Brown advised that a weekly email from the President's Desk will go out every week. However, updates for the President's Desk must be submitted to Madam President every Sunday at 6:00pm for approval provided to Corresponding Secretary, every Tuesday by 6:00pm for weekly inclusion. Additionally, chapter correspondence is due the 19<sup>th</sup> of every month by 8:00pm for the preceding month's correspondence
- Discussion of the Report:
  - Soror Roberta Richey-Hamilton advised that there is a correction to the ZOOM link for the IAI Event and will be updated in future weekly correspondence

△ ZOOM Instructions (Soror Dawn Parker)

- Soror Dawn Parker provided Zoom instructions to participating chapter members through a PowerPoint presentation. In addition, chapter members were provided with a Zoom instructional guide

△ President's Report (President Janice M. Semien)

- Madam President greeted and welcomed sorors to the first chapter meeting of the 2020-2021 sorority year. Madam President discussed the impact of COVID-19 nationally, regionally, and locally and encouraged chapter members to check in and show love to one another during this unprecedented time. Additionally, Madam President highlighted the importance of giving back to the community at such a sensitive time including National Initiatives such as the Delta Care Initiative. Sorors were also encouraged to consult PP&D Fall Programming Guide for updates.
- Thank You and Acknowledgements
  - A special thank you to tech team members for their support in navigating the chapter in this virtual space. Congratulations to our 2020-2022 Phenomenal Delta Leadership Team (Officers, Chairs, and Co-Chairs). Also, a reminder that a list has been provided in the presidential correspondence, weekly correspondence and leadership manual with contact information of leadership team members. Congratulations to all sorors recognized during our Virtual September Breakfast: Delta of the Year; Chair of the Year, and Presidential Awards. Congratulations to Los Angeles Alumnae Chapter sorors on National Commissions and Farwest Regional Leadership Team. Congratulations to 2020 September Breakfast Committee led by Soror Nikki Hannah (Chair) and Soror Audrey Gilchrist, whose leadership led to nearly 200 sorors attending virtually. Also, congratulations to Soror Wilda Tillman (Second Vice President, Liaison to September Breakfast). Congratulations to Soror Annette Mosley Gibson who served as lead on our July social action event in partnership with Inglewood Alumnae Chapter, Pomona Valley Alumnae Chapter, Men of Alpha Phi Alpha Fraternity, Inc., and Center of Hope Church, Inglewood, CA
  - Madam President advised that we are in the process of updating and renewing our MOU with Minerva Foundation. The new CEO of the Minerva Foundation is Soror Sharee Sanders Gordon. With great excitement, \$55,000 has been put away in separate account for scholarship, that is not tied to market fluctuation
  - Upcoming Events
  - Los Angeles Alumnae Chapter in partnership with Bridge Builders Foundation hosted "An Hour of Empowerment: Financial Literacy Workshop" with 50 attendees. Madam President thanked sorors for their attendance and advised that we were blessed with \$1,000 to go towards chapter projects. Additional upcoming events include but are not limited to;
    - American Cancer Society Virtual Walk on October 18, 2020
    - National Reclamation Month on November 7, 2020
    - Updates from National President, Beverly E. Smith received on September 4, 2020
    - Update from Farwest Regional Director
    - Update on Collegiate Connection

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- Upcoming Social Action Townhall Series
- Update on Farwest Regional Protocol Committee
- Omega Omegas are not approved until further notice, but chapters are now able to conduct a formal opening and closing for Chapter Meeting & Installation of Officers.
- Chapters are able to use the Jewel Day(s) ceremonial table. Our chapter looking into implementing at future meetings
- Important Dates
  - Farwest Regional Retreat, Saturday, November 14, 2020
  - World AIDS Day, December 1, 2020
  - Northern California Founders Day, January 22-23, 2021
  - Southern California Founders Day, January 30, 2021
  - \*Tentative\* Delta Days in Sacramento- March 26-27, 2021
- △ Special Presentation (Soror Wilda W. Tillman)
  - Soror Wilda W. Tillman, Second Vice President conducted a special PowerPoint presentation to highlight Los Angeles Alumnae Chapter, Delta of the Year, Soror Carolyn Kimble-Singleton, Chairperson of the Year, Soror Tenika Jackson
- △ Birthday Salutes (Soror Sherry Y. Smith, Soror Angela Adams, and Soror Valaida Gory)
  - Soror Jan Woods Rooks (9/3), Soror Erika Gist (9/5), Soror Ronisha Mathis (9/8), Soror Alois Phillips (9/9), Soror Ashley Rae Mathis (9/10), Soror Kimberly McKay (9/12), Soror Toinete Brown (9/16), Soror Lois Clark (9/16), Soror Selma Smithwick (9/19), Soror Audrey Gilchrist (9/20), Soror Joyce Hancock (9/21), Soror Lois Smith (9/21), Soror Valaida Gory (9/24), Soror Rhonda Washington (9/25), Soror Marilyn Tims-Smith (9/26), Soror Bette Coleman (9/26), Soror Brandy Grey (9/28), Soror Ashley Canty (9/29), Soror Dorothy Coleman (10/1), Soror Shirley Russ (10/1), Soror Elva L. Croswell (10/02), Soror Sherry Y. Smith (10/02), Soror Miyana U. Pace (10/7), Soror Myrtle Franklin (10/8), Soror Sharee Sanders Gordon (10/09), Soror Dorothy Tims (10/16), Soror Linda Smith-Bryant (10/17), Soror Julia Durand (10/19), Soror Crystal Chavez-Washington (10/22), Patricia Downs (10/22), Soror Suzanne Brown (10/23), Soror Shilana Williams (10/24), Soror Jerilynn Johnson (10/25), Soror Opal McGuinn (10/27), Soror Cheryl Edgenton (10/31)
  - SAVE THE DATE: RSR will be hosting a Virtual Talent Show will be held on December 5, 2020
- △ Officer and Committee Reports
  - Custodian Update (Soror Ashley Canty)
    - Soror Canty advised that a New Officer and Committee Report Template has been developed to capture committee reports for PowerPoint presentations during Executive Board and Chapter Meeting. In addition, a new "Announcement Template" has been created for all announcements. Soror Canty requested sorors to use updated PPT templates and send to [custodian@dstlchapter.com](mailto:custodian@dstlchapter.com)
  - Third Vice President Report (Soror Krishna Y. Smith)
    - Soror Smith participated in the National Pan Hellenic Council (NPHCLA) Virtual Meeting on Tuesday, September 22, 2020 from 6:00pm-8:00pm. Three sorors from Los Angeles Alumnae Chapter were in attendance. NPHCLA Social Committee highlighted attendees need to encourage members in local chapters and communities to vote. In addition, a number of community events were announced including; CALI HBCU Day, Saturday, October 3, 2020 from 10:00am-5:00pm at Baldwin Hills Crenshaw Plaza and Divine 9 Voter Campaign will be held October 10, 2020 from 10:00am-11:00am. Additionally, Divine 9
  - Voting Merchandise is available for purchase. Sorors interested in attending upcoming NPHCLA meetings may do so every 4<sup>th</sup> Tuesday via ZOOM: *Meeting ID: 591- 643-1328 and Password: 2004*
  - Social Action Report (Soror Winnie Young)
    - Soror Winnie Young advised that the Social Action Committee has been active in developing and supporting initiatives in a virtual space. The following events have been developed or supported by the Social Action Committee to-date:
      - July 4, 2020- Voter Registration Drive "ALL IN" March and Protest Community Event (in-person event; 15 attendees)
      - August 13, 2020- Black Women Equal Pay Day (social media campaign/virtual event)
      - August 28, 2020- National Black Voter Registration Day (social media campaign/virtual event)
      - September 5, 2020- Voter Registration at Southside Church (individual soror support event)
      - September 22, 2020- Black Voter Registration Day (social media campaign/virtual event)
      - September 24, 2020- Oprah Winfrey, NAACP and Delta Sigma Theta Sorority, Inc. "OWN Your Vote: Our Lives Depend on It Virtual Voters Conversation" (social media campaign/virtual event)
      - TBD- Voter Registration Drive Virtual Party
  - Program Planning and Development (Soror Jocelyn Monroe)
    - Soror Monroe reintroduced the PP&D Committee Members: Soror Montrese Chandler and Soror, Dr. Rhyan Foster. The PP&D Committee will be focusing on three best planning practices: *purpose, collaboration, and community-based programming*. Soror Monroe encouraged committee chairs and co-chairs to exercise purposeful planning in the

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pandemic and focus programming on health, social/racial justice issues, and political action. The program goals for PP&D are 200 x 2021: 200 registered voters; 200 students reached; 200 miles for charity; and 200 people tested

- Lastly, Soror Monroe reminded sorors of Event and Marketing Timelines:
    - Interest/Engagement Events: 3-4 Weeks
    - Targeted Audience Specific Events: 3-4 Weeks
    - Community Wide Events: 4-6 Weeks
    - Ticketed Events: 4-6 Weeks
  - Lastly, Committee Meetings are held every first Wednesday at 6:30pm
  - Southern California Coordinating Council Meeting (Soror Kemba Miles)
    - Soror Miles shared updates from the SCCC Meeting held on September 20, 2020 via ZOOM. General updates included: congratulations to the new Farwest leadership appointees; a special thank you to all chapter with their 'pandemic programming; acknowledgement of sorors experiencing loss due to COVID-19; announcement of the new FW ERT Coordinator is Denise Johnson (Fires and Quakes); chapter compliance is due December 15, 2020; all chapters must have calendar in Red Zone to be in compliance; chapters conducting intake are doing so in a 'group format' (small chapters); the 12<sup>th</sup> Edition of Robert Rules of Order is effective September 1, 2020 but DELTA governing documents are to be used first then Robert Rules of Order. DID Facilitator process is closed
    - Soror Pixie Boyden, FW Regional Compliance Specialist provided the SCCC Compliance Report noting the following; 13 chapters have achieved compliance; 8 collegiate chapters need assisting sorors/support
    - Soror Gwendolyn Coley, PP&D Chair, (farwestppd@gmail.com) provided the Programming and Planning update on topics including self-care, mental health, collegiate support, Weight Watchers (WW) partnership (25% Delta Discount, ww.com/DST), and updates for International Awareness and Involvement,
    - Soror Marlo Smith, Reactivation and Chartering Chair provided updates on current membership intake activities including: 13 chapters are reactivating; 4 universities have approved Delta Chapters to operate on their campus; awaiting approval from National to proceed—on hold now due to COVID-19 (UC Merced, Occidental, Pepperdine, San Marcos)
    - Soror Catherine Worline (Compton Alumnae Chapter) advised that Founders Day 2020 is scheduled to be held on January 30, 2021 as a one-day virtual event. The Regional Director confirmed that we ARE permitted to conduct a rededication ceremony. The cost of the event will be \$30 per ticket and the goal is 1,200 tickets sold (\$36,000). Names presented as key note speakers were as follows (and this is the order they were ranked after polling): Val Demings, Loretta Lynch, April Ryan, Mara Brock Akil and Loni Love. Additional speaker names are due by Thursday, October 1, 2020. A call meeting is scheduled for Sunday, October 18, 2020 at 1:00pm to vote on the Founders Day 2021 budget
    - Motion: The Executive Board moves that Los Angeles Alumnae Chapter make a donation of \$50 towards the dignitary's gift as requested by the 2020-2021 SCCC Virtual Founders Day Committee
    - Discussion of the Motion
      - Soror Donna Smith would like to know if rationale was given as to why we have to donate to the dignitary's gift and monies not taken from donations
      - Madam President provided an update
      - Soror Donna Smith would like to table motion to additional information is provided pertaining to budget
    - Vote on the Motion
      - Yes- 77 (The motion is adopted)
      - No-21
  - Financial Report for July and August (Soror Karen Evans)  
Report from July and August 2020
    - Total Receipts: Special Committees-\$0; Chapter Directory-\$0; Elections-\$0; Major Chapter Fundraiser-\$0; Pride in Our Heritage Tour-\$0; September Breakfast-\$0; Total Special Committees-\$0; Standing Committees-\$2,588.39 (July-\$2,588.39; Aug-\$0; Sept-\$0); Self-Supporting-\$0; Contributions-\$0; Operations-\$0; Local/Regional/National-\$0; Contingency-\$555.65 (July-\$410.62; Aug-\$145.03; Sept.-\$0) Grand Total-\$3,144.04 (July-\$2,999.01; Aug-\$145.03; Sept-\$0)
  - Treasurer's Report for July and August (Soror LaKeisha Russ)
    - Treasurer Report for July 1-July 31, 2020
- Total Member – 165; Total FY 2020-2021; Special Committees: Income:\$0; Expenses: \$0; Balance: \$16,901.47; Standing Committees: Income: \$2,588.39; Expenses \$1,300.00; Balance \$38,043.34; Self Supporting: Income: \$0; Expenses \$0; Balance: \$9,121.49; Contributions: Income: \$0; Expenses: \$0; Balance: \$25,800.00; Operations: Income \$12.79; Expense: \$0; Balance: \$19,614.56; Local/Regional/National Payments: Income: \$3,266.77; Expenses: \$1,730.00; Balance: \$13,145.00; Contingency: Income \$410.62; Expenses: \$0; Balance: \$29,648.47;; GRAND TOTAL: Income \$6,278.57 Expenses: \$3,030.00; Balance: \$152,274.33  
Upsilon Chapter: Income: \$0; Expenses: \$0; Balance: \$2,060.00

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- Treasurer Report for August 1-30, 2020

Total Member – 165; Total FY 2020-2021; Special Committees: Income:\$0; Expenses: \$0; Balance: \$16,901.47; Standing Committees: Income: \$2,588.39; Expenses \$1,300.00; Balance \$38,043.34; Self Supporting: Income: \$0; Expenses \$0; Balance: \$9,121.49; Contributions: Income: \$0; Expenses: \$0; Balance: \$25,800.00; Operations: Income \$18.99; Expense: \$5,079.98; Balance: \$14,540.78; Local/Regional/National Payments: Income: \$4,236.77; Expenses: \$2,365.00; Balance: \$13,480.00; Contingency: Income \$535.00; Expenses: \$0; Balance: \$29,773.50;; GRAND TOTAL: Income \$7,379.80 Expenses: \$8,744.98; Balance: \$147,660.58  
Upsilon Chapter: Income: \$0; Expenses: \$0; Balance: \$2,060.00

- Proposed 2020-2021 Budget

Total Member – 222; Total FY 2020-21 Special Committees: \$16,653.97; Standing Committees: \$41,952.45; Self Supporting: Income: \$9,121.49; Contributions: \$27,491.00; Operations: \$21,150.00; Local/Regional/National Payments: \$15,655.00; Contingency: \$27,546.85; GRAND TOTAL: \$159,570.00

Upsilon Chapter: Income: \$0; Expenses: \$0; Balance: \$2,060.00

\* Includes prior year roll-over

- Notes from Treasurer's Report

- Donation from Minerva Foundation was divided among three youth groups
- Budget includes a technology fee for ZOOM meetings
- Budget includes Paypal fees
- Chapter is still in custody of Upsilon account
- The Financial Committee requested to amend budget approved from March chapter meeting based on increase in financial sorors for 2020-2021 sorority year

- There are 222 members financially active in current sorority year

- Motion: **The Executive Board moves to adopt the 2020-2021 budget as presented**

- **Discussion of the Report**

- N/A

- Vote on the Motion

- **Yes-85 (The motion is adopted)**

- **No-5**

- International Awareness and Involvement (Soror Roberta Richey-Hamilton):

- Motion: **The Executive Board moves that we support the Chapter's vision to focus on our National IAI Initiatives by requesting a Monetary Contribution be made for COVID-19 Supplies to our Delta National IAI Initiatives DST Cherette Elementary School and I Can Fly International through a "pass the hat" amongst chapter sorors for Financial Donations with a \$250 match minimum from LAAC**

- Vote on the Motion

- **Yes-86 (The motion is adopted)**

- **No-3**

- Madam President advised that sorors who are interested in giving may use the chapter Paypal account at [treasurer@dstlchapter.com](mailto:treasurer@dstlchapter.com) to make a donation or submit their payment by mail

△ Unfinished Business

- Soror Essie Jefferies provided the introduction for Dr. Paulette C. Walker, 25<sup>th</sup> National President, who served as Presiding Officer for the 2020-2021 Los Angeles Alumnae Chapter Officer Installation

△ New Business

- N/A

△ Announcements

- Additional announcements

- Risk Management Chapter Orientation and implemented by Soror Kemba Miles immediately following chapter meeting
- There will be a new ZOOM link for IAI event on November 7, 2020 from 3:00pm-4:00pm
- World Teachers Day "Teachers Leading in Crisis and Reimagining the Future" on October 5, 2020
- Special Birthdays:
  - Soror Toinete Brown September 16, 2020
  - Soror Bette Coleman, September 26, 2020
  - Soror Dorothy Coleman, October 1, 2020

△ Meeting Adjournment

- Meeting Adjourned by President Janice M Semien at 12:14pm

*Dawnesha K. Beaver*

*Janice M. Semien*

Recording Secretary

President